

Minutes  
Laramie County Fire Authority  
Board of Directors' Meeting  
April 11, 2022

The meeting was called to order at 7:02 p.m. at 5800 N College Drive with members present as follows: President Steve Price, Vice President Kevin Brookshire, Brenda Hammock, and Cliff Smith. Also present: Fire Chief Jason Caughey, Deputy Chief Manuel Muzquiz, Division Chief Paul Krix, Division Chief Joshua Kourajian, Captain Rusty Dunham via Zoom, Josh Van Vlack, and Business Manager Jordyn Little.

- I. Minutes from the March meeting were read and voted on. Brenda Hammock moved to approve the minutes as presented and was seconded by Cliff Smith. The vote was unanimous.
- II. Jordyn Little presented the Treasurer's Report. Brenda Hammock made a motion to approve the attached treasurer's report and was seconded by Kevin Brookshire. The vote was unanimous.
- III. Division Reports:
  - a. Chief Jason Caughey reported on the Chief's report:
    - i. Membership continues to be strong and active.
    - ii. Officers are beginning the preliminary budget for 2022-2023.
    - iii. Chief John Kopper from CFR, LCFD1, and LCFA met to discuss future and current problems. Significant development happening in Cheyenne and Laramie County.
    - iv. LCFA was awarded Mineral Royalties Grant for \$75,000 for SCBAs. This is a 50/50 grant match.
    - v. The second half of the regional extrication grant arrived.
    - vi. 2017 SAFER Grant is up to date.
    - vii. 2020 SAFER Grant is up to date.
    - viii. 2021 SAFER Grant requested to cover 6 fire fighters, recruitment, and fire prevention supplies. LCFA has not received word on this grant.
  - b. Deputy Chief Manny Muzquiz reported on the Deputy Chief's report:
    - i. Deputy Chief Muzquiz and Jordyn Little are working on the 2022-2023 fiscal year budget. A working document will be ready to present to the board at May's meeting.
    - ii. Interviews for the Division Chief position will take place this coming Thursday.
    - iii. LCFA was awarded SLIB funds to complete the SCBA purchase. Special thanks to Amanda Creathbaum and Jordyn Little for help on this grant.
  - c. Division Chief Josh Van Vlack reported on the Operation's report:
    - i. Attendance at the department, events, and trainings continues to increase.
    - ii. LCFA completed its first quarter MCS with moderate completion rates.
    - iii. As spring approaches events and trainings are increasing.
    - iv. There have been 100 calls since last report, up 40%.
    - v. Significant calls this month included several fires and vehicles fires, and an officer involved shooting.

- vi. Chief Van Vlack and Lt. Aaron Kamm traveled to Washington DC to represent Wyoming and the needs of fire fighters here at CFDI.
- d. Division Chief Josh Kourajian reported on the resident program:
  - i. Three residents in EMT-B.
  - ii. Central High School field trip went well.
  - iii. Resident Program is currently accepting applications. Interviews to take place at the end of April.
  - iv. Personal goals will be set with each resident with specific time frames.
  - v. A. Torrez is in Kansas with the Wildland Team.
  - vi. C. Barker will finish his residency program at the end of April. He will then begin the Wildland seasonal role starting May 1, 2022.
  - vii. Training hours continue be a priority.
  - viii. New Paratech Quik Struts and TNT Extrication in service.
  - ix. Walmart DC walk through training to occur.
  - x. LCFA name tags have been ordered.
  - xi. Leadership Journey finished.
- e. Division Chief Paul Krix reported on Training:
  - i. March training had 77 members comprised of 13 residents, 59 volunteers, and 5 paid staff.
  - ii. Mutual Aid Training with LCFD1 to continue. First Friday of the month will focus on large structure fires, and Third Friday will be tactical consideration of large commercial buildings.
  - iii. Wildland Field Day training will take place in March.
  - iv. Blue Card Command Weekend to come. Twelve people in attendance from LCFA, LCFD1, LCFD10, LCFD6.
- f. Wildland Coordinator Rusty Dunham reported on the Wildland Team:
  - i. WL741 is in Texas on their fourth week with a crew of Fry, Brueck, and Dunham.
  - ii. WL731 is in Kansas with a crew of Brown, Skelton, Barker.
  - iii. WL743 is at the Wyoming State Forestry Shop getting maintenance work.
  - iv. National Preparedness Level of 2.
- g. Division Chief Cooper McCullar reported on the Engineering, Community Risk Reduction Program and Support Services Division:
  - i. Truck committee will be meeting to discuss new trucks for stations 78 and 75.
  - ii. Station 71 visited Katie's Kiddie A-cat-emy for career day.
  - iii. Support Services is prepping for Safe Kids Day and Super Day.
  - iv. April 23<sup>rd</sup> LCFA will bring TV721 to LCCC for the Boy Scouts First-Aid-O-Ree event.
  - v. No new developments coming to our area this month.
- IV. Old Business
  - a. WyoStar Account; waiting for word from the state.
  - b. SAFER Rules; tabled
- V. New Business
  - a. SAFER school reimbursement for Erin Edwards and Kylie Kamm. Motion to approve the reimbursement made by Cliff Smith. Seconded by Brenda Hammock. Vote was unanimous.

- b. First Interstate Bank problems; Steve Price to go in.
- VI. Adjournment
  - a. Steve Price adjourned the meeting at 8:31 p.m.

Submitted by:

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Kevin Brookshire, Vice-Chair

Date

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Steve Price, President

Date